

# MEETING MINUTES

## Topic: Helmet Staff Team 2<sup>nd</sup> Meeting

Date: Monday, October 8, 2018

Time: 6:10 pm –6:30pm

Location: Engineering Building Rm 314

Minutes recorded by Titus Yazzie

Meeting called by Dr. Trevas

Attendees: All members present with Dr. Trevas

Table 1. Record of meeting.

<b>6:10 pm to 6:15 pm</b>	<b>Discussion of assignments/ tasks due</b> <ul style="list-style-type: none"><li>- Individual assignments for team</li><li>- Contact with client?</li><li>- Arduino Club Wed. 10/10 from 2pm - 5pm</li><li>- Discuss individual analysis and responsibilities</li></ul>	EGR Rm 314
<b>6:15 pm to 6:30 pm</b>	<b>Discussion of Individual Analysis</b> <ul style="list-style-type: none"><li>- Staff Team Meeting is led Dr. Trevas</li><li>- Race met up with Dr. Ciocanel about MR Fluid</li><li>- Dr. Trevas introduced individual analysis</li><li>- Given tasks for individual analysis</li></ul>	EGR Rm 314
<b>6:30 pm to end</b>	<b>Plan for next meeting</b> <ul style="list-style-type: none"><li>- Do some research for each given task</li><li>- Meet with client before meeting</li></ul>	EGR Rm 314

Table 2. Tasks Assigned.

<b>Task</b>	<b>Person Assigned</b>	<b>Due Date</b>	<b>Date Complete</b>
Lists of potential fluids	Race	10/15/18	10/15/18
Practice with Arduino	Omar	10/15/18	10/15/18
Other viscoelastic materials	Mana	10/15/18	10/15/18
Prices of detectors	Fares	10/15/18	10/15/18

Range of speeds for head injury	Titus	10/15/18	10/15/18

**Next formal meeting: 10/15/18, Egr Building, 5:50pm**  
**Next members responsible for agenda: Omar**  
**and meeting minutes: Titus**